

Meadowbrooke HOA Board Meeting Minutes

Date: 7/23/15

Time: 7:30 - 9:30 p.m. @ Wes & Lynn Rammell's home.

Attendees: Wes Rammell, Brian Russell, Sandy Ream, Amanda Staggs

Topic	Discussion	Name/Date
First meeting of new board	Positions appointed: President Wes Rammell Vice President, Block 1, Brian Russell Vice President, Block 2, Robert "Guy" Greene Secretary/Treasurer - to be determined	Discuss next Meeting
Change in elected board members	Discussed tasks necessary to transfer from previous board to new board: . <ul style="list-style-type: none"> • Request current copy of all CC&R, articles, and amendments. • Present above to counsel for legal interpretation of board members roles. • Obtain annual meeting minutes to confirm new board members to bank and bookkeeper, etc... • Request financial records from Bookkeeping Plus and HOA Treasurer. • Have all financials audited by a 3rd party per CC&R guidelines. • Request check book, address list of all HOA land owners, current lien information etc... from current board • Pick up HOA weed sprayer, ARC records, old gates from block 2. 	All attendees Wes Rammell Amanda Staggs TBD

	<ul style="list-style-type: none"> • Inform gate contractor/laborers to halt work as project may not precede thus further work will not be paid for. Obtain copy of contract/invoice from gate contractor confirming agreement and confirm amount paid by HOA to date. • Increase and improve communication between HOA board and HOA land owners and attempt to include and all members in major decisions and/or special assessments and expenditures whenever possible. • Explore various ways to communicate with all members ie; mailings, create HOA email, website vs face book, posting on bulletin board at mailboxes, etc... Write up announcement with new board members titles and names (possible short bios), status of electric gate, financials, new ARC, mowing & weed spraying, miscellaneous projects. 	<p>Brian Russell</p> <p>All board members committed</p> <p>Sandy Ream</p>
<p>Next board meeting</p>	<p>Board to meet 7/28/15 at 7:30 p.m. @ Wes & Lynn Rammell's home.</p>	