

MEADOWBROOKE HOA
BOARD OF DIRECTORS MEETING
February 4, 2020

SPECIAL MEETING TO DISCUSS VACANCY ON BOARD OF DIRECTORS

Attendance:

Walter Wilkinson, President
Shea Hicks, Secretary
Wendy Blankenship, Representative

Absent: Mary Raborn, Treasurer
Diana Cameron, Vice President

Meeting called to order at 11:05 am by Walter Wilkinson

This was a special meeting called by President Walter Wilkinson to implement necessary actions to fill the position of Mary Raborn who was our Treasurer. Wendy Blankenship has agreed to fill the position of Treasurer for the next five months until the new board elections that are held in July. Wendy has served on the Board of Directors in the past as Treasurer and is familiar with the tasks involved in this position. Wendy stated that she will also run for the position of Treasurer in the elections in July. President Walter Wilkinson and Secretary Shea Hicks also noted that Wendy Blankenship shall be added to the Meadowbrooke HOA checking account as a signer on the checks as soon as possible.

The Board of Directors has also chosen to fill the vacancy of Representative that has been vacated by Wendy taking over the Treasurer duties. A notice of the vacancy will be noted in the Newsletter that will be sent out via email no later than Friday, February 7th. The newsletter will request that any member that is interested in the Representative position on the Board of Directors, please contact the Board by the 19th of February. The BOD will review the requests and appoint a new Representative.

The quarterly open members meeting that was to be at the Marion Fire Hall on February 20th has been cancelled. A regular BOD meeting will be held at Wendy's house on February 20th, but the open members meeting has been moved to March 19th at the Fire Hall at 6:30 pm.

Wendy has been in contact with the bookkeeper regarding the mailing of the annual dues invoices. Notices will go out by the end of February and will be due by April 1st. The BOD noted that the invoices shall state that a late fee of \$15.00 will be assessed on any past due accounts. If accounts remain past due a 1.5% interest charge will then be added monthly to all past due account balances.

The BOD discussed the opening of a new Road Maintenance Account to begin receiving this years dues. Our current checking account balance should cover at least two years of budget for Meadowbrooke. Walter is currently working on a breakdown of what our annual dues increase should be to cover the future budgets and road improvements.

Other items of discussion:

Snow plowing. Contact person to alert our snowplow contractor when we need plowing done in the subdivision. Walter stated that he is the first contact and Wendy stated that Jerry Wiech would be the second contact.

Weed control: Shea stated that we only have one proposal for the weed spraying in the Spring. Shea will contact several other contractors to get other proposals for the subdivision spraying of noxious weeds.

Walter made a motion to adjourn the meeting. Wendy seconded. Approved
Meeting adjourned at 12:00 pm.

